

Progress Update – Cemeteries 2: Management of Cemeteries

No	Recommendation	Responsibility	Anticipated Completion Date/ Completion Date	Evidence of Progress 28/06/10	Assessment of progress (Categories 1-4) 28/06/10	Evidence of Progress 01/11/10	Assessment of progress (Categories 1-4) 01/11/10
6	That inscribed commemorative memorial wall plaques and featured remembrance areas be provided by Bereavement Services to allow bereaved families to commemorate the memory of a loved one.	Jayne Robins	Ongoing from April 2008. By April 2012	Site visits to all Cemeteries have been arranged in order for appropriate locations and designs to be identified for each Cemetery. Following this, designs and costs will be firmed up.	2 – On Track	Potential locations identified. Awaiting confirmation of design / costs – pilot site to proceed when available.	2 – on track
7	That a programme for removal of kerb surrounds in traditional areas be developed starting first with the oldest graves and those which have damaged or dangerous kerb sets as identified by the inspection programme, following detailed consultation and consideration of all the issues including alternative uses for the old kerb sets.	Jayne Robins/Richard Bradley	a) Dec 2010 b) Apr 2012 c) Apr - Dec 2012	Audit 90% complete. CFYA are geared up to start removing unauthorised items from post August 2009 interments.	2 – On Track	Audit 98% complete with full audit of all graves within the 5 cemeteries expected by end November 2010.	2 – on track
9	That the Council's regulations be enforced in respect of all unauthorised memorials following the extensive publicity programme and after giving grave owners a	Jayne Robins/Richard Bradley	a) By March 2009. b) From Sept 2008 c) April 2009	CFYA are geared up to start removing unauthorised items from post August 2009 interments. Awaiting guidance to be issued from Professional Institute (ICCM)	1 – Fully Achieved 3 - Slipped	Still awaiting guidance to be issued from Professional Institute (ICCM) New grave personalisation policy introduced for post	3 – slipped 1 – fully achievec.

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	period of notice to remove unauthorised items from graves.					August 2009 proving to be successful, with low numbers of items being placed outside of the agreed personalisation area.	
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